

January 2019

Welcome to Medaka no Gakko 2019 – our 38th year of providing children with a greater awareness and appreciation of Japanese-American/Japanese values and culture. We are a parent cooperative summer program for children who have completed Kindergarten through 6<sup>th</sup> grade.

The program is designed to develop an awareness of Japanese culture and appreciation for the diversity that makes up our society today. This year our theme is *Sports and Games of Japan*.

Our program is a co-op requiring parent participation not only in the classroom, but also in committees that plan and organize during the summer session. In order to help build our community, we encourage all parents to join us in role modeling the Medaka values by getting involved and learning with your kids!

Medaka is extremely grateful to the Palo Alto Buddhist Temple for their generosity in providing facilities for our program each summer. The voluntary direct appeal contribution helps to support the Medaka no Gakko program. We have made it easy for you with a one-step registration/donation form. Any amount of donation is welcome—our goal is to have 100% family participation. Medaka no Gakko is a 501.3c, non-profit organization.

In addition, we have a number of other exciting fundraising opportunities including a Gift Card purchase program, and a restaurant fundraiser during session. More information will be shared at the orientation meeting on May 20 (Monday).

Children who have completed grades K – 6 are eligible to attend Medaka no Gakko. Because we are experiencing a high demand for placement, please be aware that there may be more applicants than space available. If the class is full, your check will be returned.

We look forward to seeing returning families and welcoming new registrants. Get your applications back quickly and please note the late registration fee. If there are any questions, please don't hesitate to email - [medakanogakkopalto@gmail.com](mailto:medakanogakkopalto@gmail.com).

Sincerely,

Medaka no Gakko Board

## Medaka no Gakko: 2019 Information and Registration

Medaka no Gakko, established in 1982, is a parent cooperative Japanese cultural and educational summer program for elementary school children who have completed grades K – 6. It is located at, but not associated with, the Palo Alto Buddhist Temple.

The purpose of the program is to develop a greater awareness and appreciation of Japanese-American/Japanese values and culture for young children. Some of these concepts include the importance of family, respect for elders, group harmony, simplicity, and the love of nature. Activities include arts/crafts, language, music, cooking, social studies, literature, physical exercise, and demonstrations from local artists and performers.

Six teachers, a language/music instructor, and curriculum director(s) design and implement classroom activities. Teachers have various interests and talents in the Japanese culture, and enjoy working with young students. Parents assist in the classroom and with other program activities.

Dates: June 24 – July 12, 2019 (No school Thursday, July 4)

Time: 8:45 a.m. – 1:00 p.m., Monday through Friday (**Please bring a lunch everyday**)

Location: Palo Alto Buddhist Temple, 2751 Louis Road, Palo Alto  
(Please **do not call the Temple** with questions.)

Family  
Commitments: Please see Family Commitments Information page.

Tuition: \$450 per child (or \$500 if postmarked after Feb 1 – see registration form). Total tuition is payable to Medaka no Gakko at the time of registration. One check may be written to cover all children. If the class is full, your check will be returned. Scholarships are available. For information about financial aid, please contact the Registrar. Tuition also includes a t-shirt for each child.

Cancellation: Full refunds (less a \$50 administrative fee) will be made for cancellations before May 1. For cancellations after that date, no refund will be given.

Enrollment: Children who have completed grades K – 6 are eligible to attend. Class sizes are limited; depending upon enrollment, some classes may have a combination of grades.

All students, whether new or returning, must apply according to the procedure described below. Because we are experiencing a high demand for placement in Medaka no Gakko, please be aware that there may be more applicants than space in the program.

Registration: Complete Online Registration ([www.medakanogakko.org](http://www.medakanogakko.org)) **or** Print and complete the following forms:

- Registration form
- Medical & Emergency Information form
- Kaeru Registration form (if applicable)
- Family Commitment Preference Sheet
- Total Tuition & Direct Appeal Payment

**Mail to:** Medaka no Gakko, c/o Teresa Kameda  
855 Maranta Avenue, Sunnyvale, CA 94087

**Deadlines:** Applications must be postmarked on or before February 1, 2019. Applications postmarked after February 1 will be considered only if there is room in the particular class and late fees will apply. Hand deliveries are not accepted.

**New Family to  
Medaka no Gakko:** Registration is open until the start of camp as space in each class permits.  
Please contact registration for space availability.

**Questions:** Please contact Registrar Teresa Kameda (650) 373-6942.  
Email: [medakanogakkopaloalto@gmail.com](mailto:medakanogakkopaloalto@gmail.com)

# Medaka no Gakko: 2019 Registration Form

## CHILD(REN) INFORMATION

\_\_\_\_\_ Boy  Girl   
1-Child's Last name First Middle

Birthdate: \_\_\_\_/\_\_\_\_/\_\_\_\_ Current grade in school (2018-2019) \_\_\_\_\_

Has your child attended Medaka no Gakko before? No  Yes  ► Most recent year of attendance: \_\_\_\_\_

Child's T-Shirt size: (A t-shirt is included in tuition for each child registered)

Child's Sm (6-8)  Med (10-12)  Lg (14-16)  Adult Sm  Adult Med  Adult Lg

\_\_\_\_\_ Boy  Girl   
2-Child's Last name First Middle

Birthdate: \_\_\_\_/\_\_\_\_/\_\_\_\_ Current grade in school (2018-2019) \_\_\_\_\_

Has your child attended Medaka no Gakko before? No  Yes  ► Most recent year of attendance: \_\_\_\_\_

Child's T-Shirt size:

Child's Sm (6-8)  Med (10-12)  Lg (14-16)  Adult Sm  Adult Med  Adult Lg

\_\_\_\_\_ Boy  Girl   
3-Child's Last name First Middle

Birthdate: \_\_\_\_/\_\_\_\_/\_\_\_\_ Current grade in school (2018-2019) \_\_\_\_\_

Has your child attended Medaka no Gakko before? No  Yes  ► Most recent year of attendance: \_\_\_\_\_

Child's T-Shirt size:

Child's Sm (6-8)  Med (10-12)  Lg (14-16)  Adult Sm  Adult Med  Adult Lg

How did you hear about Medaka no Gakko? \_\_\_\_\_

## PARENTS/GUARDIAN INFORMATION

1-Parent/Guardian name email address cell number

2-Parent/Guardian name email address cell number

Mailing Address City Zip

Email and contact number to be listed in Handbook: \_\_\_\_\_  
email address contact number

# Medaka no Gakko: 2019 Registration Form (continued)

<b>PEOPLE AUTHORIZED FOR PICK UP</b>
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Note: Parents/Guardians listed in the registration DO NOT need to list their names in this section to pick up their child(ren).

Please list additional people that may pick up your child(ren):

Name	contact number	relationship to child(ren)
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Name	contact number	relationship to child(ren)
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Name	contact number	relationship to child(ren)
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# Medical & Emergency Information Form

## MEDICAL INFORMATION

### 1-Child's Name (First and Last)

Doctor's Name & Contact No.: \_\_\_\_\_

Dentist's Name & Contact No.: \_\_\_\_\_

#### Allergies and/or other pertinent medical information:

\_\_\_\_\_  
\_\_\_\_\_

### 2-Child's Name (First and Last)

Doctor's Name & Contact #:  Same as above \_\_\_\_\_

Dentist's Name & Contact #:  Same as above \_\_\_\_\_

#### Allergies and/or other pertinent medical information:

\_\_\_\_\_  
\_\_\_\_\_

### 3-Child's Name (First and Last)

Doctor's Name & Contact #:  Same as above \_\_\_\_\_

Dentist's Name & Contact #:  Same as above \_\_\_\_\_

#### Allergies and/or other pertinent medical information:

\_\_\_\_\_  
\_\_\_\_\_

## EMERGENCY INFORMATION

Parents/Guardians listed in the registration form will be the **FIRST** to be contacted in case of a medical emergency. The following people will be contacted in case of a medical emergency if Parents/Guardians are not available:

1-Name \_\_\_\_\_ contact number \_\_\_\_\_ relationship to child(ren) \_\_\_\_\_

2-Name \_\_\_\_\_ contact number \_\_\_\_\_ relationship to child(ren) \_\_\_\_\_

3-Name \_\_\_\_\_ contact number \_\_\_\_\_ relationship to child(ren) \_\_\_\_\_

## Kaeru - Medaka no Gakko Extended Program

Kaeru is a mixed-age extended program for Medaka no Gakko students from 1:00 p.m. – 4:00 p.m.

Children engage in a variety of activities ranging from origami and crafts, cooking projects, to fun active outdoor activities and games.

The goal of this program is to create a safe, active and healthy environment in which children explore their own interests in Japanese culture.

**Dates: June 24 – July 12, 2019**

**Time: 1:00 p.m. – 4:00 p.m.**

**Location: Palo Alto Buddhist Temple**

**Cost: \$400.00**

### REGISTRATION FORM: KAERU PROGRAM

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1-Child's Name (First and Last)

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2-Child's Name (First and Last)

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3-Child's Name (First and Last)

***\* Please Note: We will use Medical and Emergency contact information from the general registration sheet.***

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Parent/Guardian Name

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Parent/Guardian Signature

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Date

## Family Commitments Information

As a parent cooperative school, Medaka no Gakko relies exclusively on its parent volunteers to support the school programs and curriculum. One parent from each family must attend a mandatory orientation meeting and assist in four areas: classroom, committee, maintenance, and support of the Palo Alto Obon Festival. Your efforts are essential to the success of the program and are sincerely appreciated!

1. **Parents' Orientation Meeting:** Tentatively scheduled for Monday, May 20, 7:00 p.m. at the Palo Alto Buddhist Temple. **This meeting is mandatory for new and returning families and should be attended by the parent/guardian who will fulfill your family commitments.** At the meeting, you will confirm your parent co-op duties, receive the school handbook, meet with your child's teacher, and have initial committee meetings.
2. **Classroom Duties:** One parent/guardian from each family will assist **one day** in the classroom. Please be on time (**8:30am – 1:00 pm**) and **no siblings!** Parents are preferred in the classroom; but if there is another capable adult in the parent's place, please contact the Parent Participation Coordinator(s).
3. **Committees:** One parent from each family must serve on one of the committees below.
  - **Arts & Crafts** – Prepare materials for classroom projects before the summer session. Projects will be distributed at the orientation meeting in May and must **be completed by the first day of session.** Projects are detailed in nature and may include sewing, woodworking or other intricate craft work.
  - **Communications** – Attend Medaka events. Write and organize 4 newsletter issues highlighting Medaka no Gakko activities with photographs as well as disseminate important information.
    - **Photographer** – Take daily candid photos and special events photos (special events include: undokai, seniors luncheon, special guest artists, demonstrations and taiko demonstrations). Photos are to be used for newsletters, end of year slide show and the Medaka no Gakko website. Put together the end of year slide show (with music) and show the completed project at the open house.
  - **Fundraisers** – Sell logo items and assist with Heritage Book Fair and other fundraising activities.
  - **Senior Luncheon** – Help purchase, prepare and host the annual luncheon for the Medaka community seniors. Scheduled date is Wednesday, June 26, with food preparation happening the day before. Committee members must work the shifts of both the night before and day of the luncheon.
  - **End of Session Open House** – Assist with planning and pulling together the finale to the summer session to be held Friday evening, July 12. Involves order processing, purchasing *obento* dinners, Friday morning set-up, serving during the event and clean-up. Committee members must be available the day of the Medaka Open House.
  - **Special Events** – Undokai (Japanese sports day) on Friday, June 28 – Coordinate and facilitate events with classroom parent helpers. Mochitsuki on Thursday, July 2 – Organize and oversee the mochitsuki demonstration. Includes recruitment of volunteers and set up the morning of event.
4. **Maintenance:** Participate in one maintenance day, either to open or close the school. This involves cleaning classrooms and other facilities, moving tables and chairs, and setting up or taking down the office.

Maintenance 1: Opening -- Saturday, June 22, 8:00 a.m. – 11:30 a.m.  
Maintenance 2: Closing -- Saturday, July 13, 8:00 a.m. – 11:30 a.m.
5. **Palo Alto Obon Festival:** Held August 3-4, 2019 (Saturday & Sunday) Medaka families must work at the Obon Festival or the following week during deconstruction of the Obon Festival. Families will work 2-3 hour shifts (1 shift per family enrolled) in support of the festival and to show the Buddhist Temple appreciation for use of their facilities. Sign-up will occur at the parents' orientation meeting on May 20 (Monday).



# Family Commitment Preference Sheet

Please complete the following for your family's co-op assignments. We do our best to accommodate everyone's preferences when possible.

**1. Classroom Work:** One day per family. Work time is from **8:30 – 1:00 p.m.** Please, no siblings!  
Please put an "X" in the date boxes below that you are **AVAILABLE** to work.

**Medaka 2019 Session Calendar**

	Monday	Tuesday	Wednesday	Thursday	Friday
<b>Week 1</b>	6/24	6/25	6/26 Senior Luncheon	6/27	6/28 Undokai
<b>Week 2</b>	7/1	7/2 Mochitsuki	7/3	7/4 NO SCHOOL	7/5
<b>Week 3</b>	7/8	7/9	7/10	7/11	7/12 Open House

We need extra parental help for certain projects or activities. If you are available or would like to work more days than required, please let us know and specify which days work for you. Dates of availability:  
\_\_\_\_\_

**2. Committees:** One committee per family. Please number your top three preferences (1=1<sup>st</sup> choice).

Arts & Crafts                       Communications                       Fundraisers  
 Senior Luncheon                       Open House                       Special Events

**3. Maintenance:** One day per family. Please put an "X" on the day(s) you are available.

Maintenance 1: Saturday, June 22, 8:00 a.m. – 11:30 a.m. (Open School)  
 Maintenance 2: Saturday, July 13, 8:00 a.m. – 11:30 a.m. (Close School)

**4. Palo Alto Obon Festival:** August 3-4, 2019.  
One shift per family. Sign-ups will occur at the Parents' Orientation Meeting on May 20 (Monday).

# Total Tuition & Direct Appeal Payment

## REGISTRATION FEES

Medaka no Gakko 2019 Tuition: \$450 per child – *postmarked on or before Feb 1, 2019*  
\$500 per child – *after Feb 1, 2019*

\_\_\_\_\_ x \$ \_\_\_\_\_ = \_\_\_\_\_  
# of children

**New Families** to Medaka no Gakko 2019 Tuition: \$450 per child

\_\_\_\_\_ x \$450 = \_\_\_\_\_  
# of children

Kaeru payment: \$400 per child

\_\_\_\_\_ x \$400 = \_\_\_\_\_  
# of children

Direct Appeal Donation (any amount is welcome) \$ \_\_\_\_\_

Medaka is a non-profit organization, Tax ID # 77-0447387

**TOTAL:** (Please make checks out to *Medaka no Gakko*) \_\_\_\_\_

### **Parent Agreement**

- I agree to fulfill my family's orientation, classroom, committee, maintenance, and *Obon* Festival commitments. If I do not fulfill my obligations to the program, I will be assessed a minimum \$100 fine for each missed commitment and my eligibility for future enrollment may be impacted.
- I understand that the children are not covered by medical insurance under either Medaka no Gakko or the Palo Alto Buddhist Temple.
- I understand that Medaka no Gakko and/or the Palo Alto Buddhist Temple, their board officials, teachers, or members will not be liable for any injury or loss sustained by the participant while participating in activities sponsored by Medaka.
- I understand that there will be no supervision of the children after 1:00 p.m. unless enrolled in Kaeru no Gakko. If my child is to leave the premises with someone other than the parent, I will notify the Medaka office by phone or note.
- I give my permission for any photos and/or videos taken of my child during the program to be used by Medaka no Gakko for outreach and publicity purposes.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date